

**Girl Scouts of Northern California  
Diamond Crest Service Unit - 390**

# ✓ Troop Registration Checklist

2009-2010

School \_\_\_\_\_

Level D B J C S

Grade \_\_\_\_\_

Troop # \_\_\_\_\_

**PLEASE INCLUDE THE FOLLOWING FORMS IN THE ENVELOPE WHEN YOU TURN  
IN YOUR REGISTRATION – IN THE ORDER LISTED PLEASE.**

- \_\_\_\_\_ **One (1) copies of your Troop Leadership Form (please print clearly)**  
(Make a copy for your own records)
- \_\_\_\_\_ **Deposit slip (s) stamped by bank (MUST MATCH AMOUNT ON DUES SUMMARY)**
- \_\_\_\_\_ **Membership Dues Summary**
- \_\_\_\_\_ **Adult Registration Forms (Alphabetical by last name, signed, troop #)**
- \_\_\_\_\_ **Girl Registration Forms (Alphabetical by last name, signed, troop #)**
- \_\_\_\_\_ **Troop Registration and Family Partnership Worksheet (List only those registering today)**
- \_\_\_\_\_ **Adult Screening Process Forms (may be sent in to Council separately)**  
(Note: Once on file, Adult Screening forms do not need to be turned in each year)

**When complete, please deliver your registration envelope to your registrar and leave it on their porch.**

**Belmont/Redwood Shores**

Annette Kilfoil  
1116 Lassen Drive  
Belmont, 94002  
[annette.kilfoil@comcast.net](mailto:annette.kilfoil@comcast.net)

**San Carlos**

Tamera Heck  
1040 Tamarack Drive  
San Carlos, 94070  
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**LEAVE FORMS ATTACHED--BUT TAKE YOUR PINK COPIES!**